

## **New POD Facilitator Process**

- 1) Contact the MDC Administrator at [admin@eteach.ca](mailto:admin@eteach.ca). You will receive a Username and Password that you will need to continue the process
- 2) Go to [www.eteach.ca](http://www.eteach.ca) and select the Pod Facilitator's Training Module. You will be asked to input your username and password to continue.  
*Please Note: You will have to reset your password the first time you Log In to the system.*
- 3) Once you have completed the POD Facilitator Training Module, contact [admin@eteach.ca](mailto:admin@eteach.ca) to receive information for the next semester.